

LEADERSHIP PREP SCHOOL

ATTENDANCE REQUEST – FAMILY IN RESIDENCE IN A HOUSEHOLD WITHIN LPS BOUNDARIES To be submitted with Affidavit

Family in Residence Attendance Request form must be completed annually, prior to the beginning of each school year.

NOTICE TO PERSON ENROLLING THE STUDENT: A person who knowingly falsifies information on a form required for a student's enrollment in Leadership Prep School will be liable to LPS for tuition or other costs, as provided in Education Code 25.001(h), if the student is not eligible for enrollment but is enrolled on the basis of false information. In addition, presenting false information or false records is a criminal offense under Penal Code 37.10.

Legal Parent/Guardian Information:

Name of Parent/Guardian: _____

Former Address of Parent/Guardian: _____

Parent/Guardian Work Phone: _____

Parent/Guardian Cell Phone: _____

E-mail address of parent/guardian: _____

Leadership Prep School Resident with whom the family will be residing:

Name of LPS resident

E-mail of LPS Resident

Street Address

Relationship to Student

City

State

Zip Code

Home phone: _____

Resident work phone: _____

Cell phone: _____

Emergency Contact: _____

Projected period of time in residence:

From: _____ (date)

To: _____ (date)

Initial next to the statement that best describes your circumstance:

_____ Parents are in the process of a divorce or are separated pending court action on custody of student (court orders must be provided).

_____ Parents cannot financially provide for student

_____ Illness of parent prevents proper support and supervision of the student

_____ Parent(s) incarcerated

_____ Military Assignment (Military Orders must be provided)

_____ Other Please explain: _____

Child(ren) and grades entering (print legal name – last name, first name, middle name):

Name: _____ Birthdate: _____ SSN# _____ Grade _____

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Ethnicity (choose one): Hispanic/Latino Ethnicity or Not Hispanic/Latino

Race (choose one or more): 01 American Indian or Alaska Native 02 Asian 03 Black or African American
 04 Native Hawaiian/Other Pacific Islander 05 White

Signature of Parent/Guardian

Signature of LPS Resident Host

Date

Date

Approved: _____

Superintendent (or designee)

Date

Denied: _____

Superintendent (or designee)

Date

AFFIDAVIT MUST BE SUBMITTED FOR FAMILY IN RESIDENCE AT TIME OF ATTENDANCE REQUEST. THE LEADERSHIP PREP SCHOOL RESIDENT MUST MEET ALL RESIDENCY REQUIREMENTS BEFORE STUDENT MAY BE ENROLLED.

ESTABLISHED RESIDENT who owns, rents or leases a home within district boundaries

- **Own**
 - A recent tax receipt/statement indicating home ownership
 - A current utility bill with your name and LPS address documented

- **Rent/Lease**
 - A rental/lease agreement stating the property address, list of occupants, name of property owner, beginning and ending date of lease, and signature of both parties.
 - A current utility bill with your name and LPS address documented

UNTIL ALL PROOF OF RESIDENCY REQUIREMENTS ARE MET, STUDENT ENROLLMENT IS TENTATIVE AND STUDENT WILL NOT RECEIVE PLACEMENT IN CLASS OR RECEIVE A SCHEDULE.

AFFIDAVIT OF STUDENT ADMISSION INFORMATION

Family in Residence

NOTICE TO PERSON ENROLLING THE STUDENT: A person who knowingly falsifies information on a form required for a student's enrollment in LPS will be liable to LPS for tuition or other costs, as provided in Education Code 25.001(h), if the student is not eligible for enrollment but is enrolled on the basis of false information. In addition, presenting false information or false records is a criminal offense under Penal Code 37.10.

BEFORE ME, the undersigned notary public, personally appeared _____
Known to me to be the person whose name is subscribed below, who, upon being duly sworn stated:

My name is _____ (printed legal name). I am over 18 years of age and am legally competent to testify. I have personal knowledge of the facts set forth herein, and they are true and correct.

_____ (printed full legal name of child) seeks admission as a student to Leadership Prep School.

The child is _____ years of age on September 1 of this scholastic year.

Legal Parent/Guardian Information:

Name of Parents/Guardians: _____

Former Address of Parents/Guardians:

Parent/Guardian Work Phone: _____

Parent/Guardian Cell Phone: _____

E-mail address of parent/guardian: _____

Leadership Prep School Resident with whom the family will be residing:

Name of LPS Resident

E-mail address of LPS resident

Street Address

Relationship to student

City

State

Zip Code

Home Phone: _____ Resident work phone: _____

Cell Phone: _____ Emergency Contact: _____

Projected period of time in residence: From: _____ (date)

To: _____ (date)

The child (select one) is / is not currently under an order for placement in a disciplinary alternative education program or under an expulsion order. If the child is under any such order, please provide an explanation or a copy of the order.

Signature of Affiant: _____

Printed Name of Affiant: _____

STATE OF TEXAS

COUNTY OF _____

SUBSCRIBED AND SWORN TO BEFORE ME on this the _____ day of _____, ____.

Notary Public, State of Texas