



**LEADERSHIP PREP  
SCHOOL**

October 10, 2013

Dear Parent/Guardian:

As in the past, all students attending Leadership Prep School are required to establish proof of residency. Why is proof of residency necessary? Under Section 25.001 of the Texas Education Code, "a person who is at least five years of age and under 21 years of age on the first day of September of any school year is entitled to the benefits of the available school fund." The available fund mentioned is taxpayer money.

**For the 2013/2014 school year, parents/guardians must establish proof of residency by Friday, October 18<sup>th</sup>. Documentation required for proof of residency must be original. No copies or faxed materials will be accepted. Forms may be submitted directly to the front office or sent with your student in his/her folder.**

**PROOF OF RESIDENCY DOCUMENTATION REQUIREMENTS**

**AN ESTABLISHED RESIDENT** who owns, rents or leases a home within LPS boundaries:

- **Own/Rent/Lease and has not moved**
  - A current gas/water/electric bill with your name and address matching our records.
  - A recent tax receipt/statement indicating home ownership.
- **Own but has moved**
  - A recent tax receipt/statement indicating home ownership
  - A current water/electric bill with your name and address documented
- **Rent/Lease but has moved**
  - A rental/lease agreement stating the property address, name of property owner, beginning and ending date of lease, and signature of both parties.
  - A current gas/water/electric bill with your name and address documented.

**FAMILY IN RESIDENCE** who is living with a family member or as a guest of an LPS resident:

- Both Parent/guardian and LPS resident must complete a notarized Affidavit of Family in Residence form.
- LPS resident must submit his/her most current gas/water/electric bill with address and name documented.
- Parent/Guardian must provide a valid driver's license or State issued ID

**PLEASE NOTE:** All Residency forms are valid for one school year only and must be renewed each year prior to the first day of school.

Falsification of information to Leadership Prep School regarding residency is a criminal offense under Texas Penal Code 37.10. Enrolling a child using false documents makes the offending persons liable for the greater of 1) minimum tuition fee a district may charge under 25.038 of the Education Code; or 2) the amount the district has budgeted per student as maintenance and operating costs.

Sincerely,

Kellee Albrecht  
School secretary

8500 TEEL PKWY.  
FRISCO, TX 75068  
972.294.6921  
FAX: 972.294.3416  
WWW.LPSFRISCO.COM